

Record of officer decision

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| Decision title: | Decision to spend from the 2018/19 Corporate Accommodation Capital Budget and the Property Services Estates Capital Programme 2019/20 |
| Date of decision: | 10 th September 2019 |
| Decision maker: | Acting Assistant Director for Technical Services |
| Authority for delegated decision: | This decision is to apply for the spend of the budget as agreed by the key decision made on 25 th July 2019 (Report Ref: Property Services Estates Capital Programme 2019/20) http://hc-modgov:9070/ieDecisionDetails.aspx?ID=6126 |
| Ward: | Hereford Ward |
| Consultation: | Property Services: Strategic Capital Finance Manager and Strategic Property Services Manager. |
| Decision made: | To authorise spend of not more than £15k from the £500k Property Estates Enhancements Works element of the Property Services Estates Capital Programme 2019/20. New distribution boards to replace old switchgear required following the EICR (Electrical Installation Condition Report) on the Model Shop, Commercial Road, along with emergency lighting and heating remedial works and upgrade. |
| Reasons for decision: | The property estates enhancement works - emergency budget of £500k is allocated to be spent on small works projects necessary that arise from incidents which are not predicted and are unknown and may occur without warning. Prioritisation is therefore based upon the impact and urgency of the incident and any need for business continuity The property estates enhancement budget of £500k is also to be spent on continued use of council's property assets on a programme of improvement works which are to be determined once the current programme of condition surveys have been completed and evaluated. Any works which have not been previously identified for expenditure of the capital budget will be prioritised based on condition, urgency of the need for improvements and to mitigate any health and safety risks. The spend will ensure compliance so that the council asset can still be used and allow business / service continuity. |
| Highlight any associated risks/finance/legal/equality considerations: | The works to be completed within the 2019/2020 financial year. |
| Details of any alternative options considered and rejected: | Do nothing – this is not an option as without the repairs the units would be non-compliant. |
| Details of any declarations of interest made: | None |

Signed:
Chris Jenner, Assistant Director Technical Services

Date: 12 September 2019